



GLOBAL W.L.L

Document Clearance

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ONE STOP DESTINATION

We handle all aspects of your Business including support service, management, liquidation, and any other related support needs. We focus on your paperwork so you can entirely focus on your business.

QUICK RESPONSE

We provide quick response to the customers needs and requirements.

EXTENSIVE SERVICES

Our extensive experience managing all types of complex tasks means we will handle every detail of the service you need, so you can rest assured that your work will be completed without delay.

RELIABILITY AND TRUST

We take utmost care in our work and operate with integrity and Honesty, recommending the best solutions for customers. With us, you get corporate-level expertise coupled with excellent Service!

We Offer a wide Range of Services including

*Visa
Services*

*Company
Formation*

*Business
Advisory*

*Personal
Service*

*Company
Amendment*

*Business
Plan*

*Document
Clearance*

*Company
Liquidation*

*Local
Partner*

*Feasibility
Study*

Who we are?

We at TMETEK Global are committed in building our reputation by continuing to offer personal and high quality services at a reasonable cost and to be fully responsive to our clients need.

We consider documents to be very valuable & confidential. We take utmost care in handling the documents and maintaining a track record.

Our priority is focused on providing our clients with valuable and fast services to their satisfaction. Having our clients satisfied with our work makes us even more determined to develop and not to compensate on services to our clients, and to offer “Value of services” for their money in return.

What we do?

Complete assistance for immigration processes in the Kingdom of Bahrain. Providing assistance to Visa processing of all kinds. Our immigration specialists will take care of your visa application, right from filling up the application to submitting it to the authorities.

The most reliable and appropriate advice based on the rules and regulations of the Kingdom of Bahrain and support for your visa application will be provided by our specialists.

TMETEK Global is here to provide support to form your company established in Bahrain at a very competitive cost. We also provide support and assistance in office location.

Document Clearance

LMRA SERVICES



The Labour Market Regulatory Authority (LMRA) is the regulatory body for employees and establishments in the Kingdom of Bahrain. In order to work or carry out business safely in Bahrain, it is mandatory to follow the rules and regulations of the Kingdom of Bahrain. There are several services offered by LMRA to employees and employers, we can assist you with the following clearances.

- Establishment Registration
- Add/Remove authorized person
- Occupation changing
- Employment Visa application
- Dependent Visa application
- New Visa for person above 60 years of age
- Visa renewal for person above 60 years of age
- Visa renewal (6 months, 1 year or 2 years)
- Visa cancellation
- Offense clearing
- LMRA Monthly fees payment
- Address update
- Mobility transfer
- Report Runaway
- Ceiling increase of work visa
- Ceiling Project visa.

NPRA-GDNPR SERVICES



The General Directorate of Nationality, Passport and Residence Affairs (NPRA) is the destination for all the Passport, Resident permits and nationality related affairs in the Kingdom of Bahrain. There are several services offered by NPRA, related to Passport, Nationality and Resident permits, we can assist you with the following clearances.

- Clearing Offense
- New R.P. Issue & stamping
- Renewal of R.P. Stamping
- R.P Cancellation
- R.P Extension
- Expired R.P Extension
- New File opening for child
- Business Visa
- Visit Visa 7- days
- Visit Visa 14- days
- Visit Visa 30- days
- N.O.C -Family Visa
- N.O.C -House Maid visa
- Bahraini Passport - Renewal
- Bahraini Passport –Lost / Damage
- Any other NPRA service request can be enquired.

CIO SERVICES



The Central Informatics Organization (CIO) is a Government Organization for the issuance of Identity Cards (CPR) in the Kingdom of Bahrain. CIO also provides Information Technology Services, Statistics Services, Geographic Information System Services, Wireless Licensing, Frequency and Monitoring Services. There are several services offered by CIO to employees and employers, we can assist you in the following clearances

- LMRA Worker New CPR
- LMRA Worker Renewal CPR
- LMRA Renewal CPR-Expired
- LMRA Lost & Damage CPR
- Child CPR New
- House Worker New CPR
- House Worker Renewal CPR
- House Worker Renewal of CPR-Expired
- House Worker Lost & Damage CPR
- Bahraini New CPR
- Bahraini Renewal CPR
- Bahraini Renewal CPR-Expired
- Bahraini Lost & Damage CPR
- Chip Update
- Address Update
- Approvals related to CR
- Any other NPRA service request can be enquired.

SIO-GOSI SERVICE



The SIO is the Kingdom of Bahrain's official agency for the advancement of social insurance and pension services to all individuals subject to the Civil Law (Public Sector) and the Social Insurance Law (Private Sector).

SIO provides social insurance coverage for individuals against risks of aging, disability, death, work-related injuries, and unemployment in both public and private sectors. There are several services offered by SIO to employees and employers, we can assist you with the following clearances.

- Establishment Registration
- Adding users
- Offense clearing
- SIO Monthly fees payment
- Health care fees payment
- Yearly Salary Update
- Occupation update
- Due payment settlement
- Add new insured employees
- Terminate insured employees
- Add Bahraini Employee
- Terminate Bahraini Employee
- Average Salary Calculations
- Any other SIO services request can be enquired.

BCCI



- Document Processing – Bahrain Municipality and Chamber of Commerce
- New company formation
- SPC, WLL, Partnership Company
- All Types of amendments (CR related)
- Add & Change Activity, Change Company Name,
- Addition of Branch, Address Changes, etc.
- CR (License) Renewal
- BCCI Registration and Renewal Establishment Registration
- Assistance for removal of offence from CR
- Transfer of Ownership

TRAFFIC



- Vehicle registration renewal
- Vehicle Insurance renewal
- Traffic fine payment (Online)
- Any other Traffic related services can be enquired

MOL-LABOUR SERVICE



The Ministry of Labour and Social Development provides guidance for employers on the best ways to be followed to improve working conditions, raise awareness and enhance the concepts of preventive occupational health and safety among workers, and ensure that expatriate labour recruited remain in their field to prevent any manipulation or abuse of the laws regulating the workforce in the country. We can assist you with the following clearances.

- Bahrainization certificate
- Salary Issues
- Dispute resolution
- (Dom) Occupation change
- (Dom) Runaway reporting
- Domestic visa renewal
- Domestic-Driver visa
- Domestic- Maids visa
- Domestic-Gardeners visa
- Domestic-House guards visa
- Domestic- Babysitters visa
- Domestic-Cooks visa
- Any other MOL services request can be enquired.

MOH SERVICE



Pre-employment Health checkup

Pre-Employment Health checkup is necessary to become eligible to work in Bahrain, medical requirements are different according to the profession. We are capable of rescheduling the checkup dates, submitting the reports to MOH for approval, booking annual health checkup, etc. we can assist you with the following clearances.

- Reprinting appointment
- Booking annual health checkup
- Booking Pvt clinic appointments
- Health center appointments
- Rescheduling the appointments
- Submission of reports
- TLD Badges
- TLD badge reading
- TLD badge monthly report
- Approvals for CR

MOICT SERVICE



KINGDOM OF BAHRAIN
Ministry of Industry,
Commerce and Tourism

Commercial Registration and amendments

The Ministry of Industry, Commerce, and Tourism (MOICT) is the regulatory body of Establishments and Companies incorporated in the Kingdom of Bahrain. There are several services offered by MOICT to a Business owner or individuals who wanted to incorporate a business in the kingdom of Bahrain, we can assist you with the following Tasks

- New Company Formation
- Remove Violation (CR)
- Commercial Registration (CR)
- CR Renewal
- CR Renewal (Deleted by Law)
- BCCI Registration
- BCCI Renewal
- Add activity
- Remove Activity
- Add Branch
- Remove Branch
- Change Company Name
- Add Partner
- Remove Partner
- MOA & AOA
- Submission of Audit reports
- Any other MOICT services request can be enquired.

EMBASSY SERVICE

KINGDOM OF BAHRAIN
Ministry of
Foreign Affairs



مملكة البحرين
وزارة الخارجية

We can handle all the applications regarding certification, attestations, and passport related clearing services in most of the embassies in Bahrain.

- Bangladeshi Certificate
- Bangladeshi Work agreement
- Bangladeshi Passport (New)
- Bangladeshi Passport (renewal)
- Indian visa
- Indian Passport (New)
- Indian Passport (renewal)
- Document Attestation
- Filipino Work agreement
- Any other Embassy services request can be enquired.

MUNICIPALITY SERVICE



We are capable of application for permits and all the works related to Municipality services in a fast and cost-effective way. Our extensive knowledge in the field helps our clients to achieve the necessary permits. We can support you in the following tasks.

- CR approvals
- Building Permits
- Advertisement Permits
- Certificates
- Fees payment
- Registration
- Any other Municipality services request can be enquired.

TMETEK GLOBAL W.L.L

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